



# Uttlesford District Council

Chief Executive: Peter Holt

## Council

To all Members of Uttlesford District Council, you are hereby summoned to attend the meeting of the District Council to be held as shown below to deal with the business set out in the agenda.

**Date:** Tuesday, 7th December, 2021

**Time:** 7.00 pm

**Venue:** Council Chamber - Council Offices, London Road, Saffron Walden, CB11 4ER

**Broadcast:**

<https://uttlesford.moderngov.co.uk/ieListDocuments.aspx?CId=159&MId=5727>

**Chair:** Councillor A Coote

**Members:** Councillors A Armstrong, H Asker (Vice-Chair), G Bagnall, S Barker, M Caton, C Criscione, C Day, A Dean, G Driscoll, D Eke, J Emanuel, J Evans, P Fairhurst, M Foley, R Freeman, N Gregory, N Hargreaves, V Isham, R Jones, A Khan, P Lavelle, G LeCount, P Lees, M Lemon, B Light, J Lodge, J Loughlin, S Luck, S Merifield, E Oliver, R Pavitt, L Pepper, N Reeve, G Sell, G Smith, M Sutton, M Tayler and J De Vries

### **Public Speaking**

At the start of the meeting there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given notice by 12 noon two working days before the meeting. Please register your intention to speak at this meeting by writing to [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk)

Public speakers will be offered the opportunity for an officer to read out their questions or statement at the meeting, and encouraged to attend the meeting via Zoom to readout their questions or statement themselves. For further information, please see overleaf. Those who would like to watch the meeting live can do so virtually [here](#). The broadcast will be made available as soon as the meeting begins.

# **AGENDA**

## **PART 1**

### **Open to Public and Press**

- 1 Apologies for Absence and Declarations of Interest**  
To receive any apologies and declarations of interest.
- 2 Minutes of the previous meeting** 6 - 22  
To receive the minutes of the previous meeting.
- 3 Chair's Announcements**  
To receive any announcements from the Chair.
- 4 Reports from the Leader and Members of the Executive** 23 - 55  
To receive matters of report from the Leader and members of the Executive.
- 5 Council Procedure Rules: time permitted for questions to the executive and Committee Chairs** 56 - 69  
To consider the report regarding the time permitted for questions to the Executive and Committee Chairs (Rule 2.4).
- 6 Questions to the Leader, Members of the Executive and Committee Chairs (up to 30 minutes)** 70  
To receive questions from members for the Executive and committee chairs.
- 7 Matters referred from the Executive and the Council's committees**  
To consider any reports referred from the Executive and the Council's committees and receive questions and answers on any of those reports.
- 8 Matters received about joint arrangements and external organisations**  
To consider matters concerning joint arrangements and external organisations.

<b>9</b>	<b>Appointment of Returning Officer and Electoral Registration Officer</b>	<b>71 - 77</b>
	To receive the decision notice regarding the appointment of the Returning Officer and Electoral Registration Officer.	
<b>10</b>	<b>Members' Scheme of Allowances 2022-23</b>	<b>78 - 91</b>
	To consider the Members' Scheme of Allowances 2022/23.	
<b>11</b>	<b>Public Sector Audit Appointments 2022/23</b>	<b>92 - 100</b>
	To consider the report on Public Sector Audit Appointments for 2022/23.	
<b>12</b>	<b>Local Council Tax Support Scheme 2022/23</b>	<b>101 - 122</b>
	To consider the Local Council Tax Support Scheme 2022/23.	
<b>13</b>	<b>Ethical Investment Policy</b>	<b>123 - 129</b>
	To consider the Ethical Investment Policy report.	
<b>14</b>	<b>Establishment of Planning Committee Working Group</b>	<b>130 - 135</b>
	To consider the establishment of Planning Committee Working Group.	
<b>15</b>	<b>Appointment to the Essex Police, Fire and Crime Panel</b>	
	To appoint Councillor Sutton to replace Councillor Day as the substantive member on the Essex Police, Fire and Crime Panel.	
<b>16</b>	<b>Election of a Leader of Council</b>	
	To elect a Leader of the Council.	
	Councillor Lodge has indicated his intention to stand down as Leader of the Council at the meeting on 7 December. As a vacancy will arise, it will be necessary to elect a new Leader of Council.	
<b>17</b>	<b>Announcement by new Leader of their Deputy and Cabinet</b>	
	To receive an announcement from the new Leader regarding their Deputy and Cabinet.	
<b>18</b>	<b>Member Motion: Independent Test Process for the Local Plan</b>	<b>136</b>

To consider the Member motion regarding an Independent Test Process for the Local Plan.

**19 Member Motion: Abuse of elected representatives and public servants, and the coarsening of public discourse 137 - 138**

To consider the Member motion regarding abuse of elected representatives and public servants, and the coarsening of public discourse.

**20 Member Motion: Highways Funding 139**

To consider the Member motion regarding Local Highways Panel Funding.

## **MEETINGS AND THE PUBLIC**

In light of the recent High Court judgement regarding the extension of remote meeting regulations, Council, Cabinet and Committee meetings will now be returning to in-person and will be held on-site from Thursday 6th May 2021. However, due to social distancing measures and capacity considerations in line with the Council's risk assessment, public access and participation will continue to be encouraged virtually until further notice.

Members of the public are welcome to listen live to the debate of any of the Council's Cabinet or Committee meetings. All live broadcasts and meeting papers can be viewed on the Council's calendar of meetings webpage.

Members of the public are permitted to speak at this meeting and will be encouraged to do so via the video conferencing platform Zoom. If you wish to make a statement via Zoom video link, you will need to register with Democratic Services by midday two working days before the meeting. There is a 15 minute public speaking limit and 3 minute speaking slots will be given on a first come, first served basis. Those wishing to make a statement via video link will require an internet connection and a device with a microphone and video camera enabled. Those wishing to make a statement to the meeting who do not have internet access can do so via telephone.

Technical guidance on the practicalities of participating via Zoom will be given at the point of confirming your registration slot, but if you have any questions regarding the best way to participate in this meeting please call Democratic Services on 01799 510 369/410/467/548 who will advise on the options available.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510.

### **Facilities for people with disabilities**

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact [committee@uttlesford.gov.uk](mailto:committee@uttlesford.gov.uk) or phone 01799 510 369/410/467/548 as soon as possible prior to the meeting.

#### **For information about this meeting please contact Democratic Services**

Telephone: 01799 510369, 510548, 510410 or 510467

Email: [Committee@uttlesford.gov.uk](mailto:Committee@uttlesford.gov.uk)

#### **General Enquiries**

Council Offices, London Road, Saffron Walden, CB11 4ER

Telephone: 01799 510510

Fax: 01799 510550

Email: [uconnect@uttlesford.gov.uk](mailto:uconnect@uttlesford.gov.uk)

Website: [www.uttlesford.gov.uk](http://www.uttlesford.gov.uk)